**INDEPENDENCE FIRE PROTECTION DISTRICT**

**BOARD OF COMMISSIONERS**

**MEETING AGENDA**

**Monday, March 23, 2020**

**5:30 PM**

1. Bring meeting to order.

 Flag Salute

1. Public Comment.

At this time, any member of the public may make comments

during this scheduled period, but no action will be taken.

1. Discussion Items
	1. Fire Chief –
* Fire Safe Council discussion with Bill Michaels
	1. Other-
	2. Asst. Chief-
	3. Other discussion -
	4. Budget Report – J. Odum

Fund Balance as of February 29, 2020

 Fire District: $304,285

 Ambulance: $ 29,048

 ACO: $ 64,166

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1. Consent Agenda

Approve minutes from Special Meeting February 6, 2020 (Commissioner E. Murdy was absent)

Motioned by: Seconded:

 Ayes: Noes: Motion passed:

1. Consent Agenda (2)

Approve minutes from January 20, 2020

Approve expenditures (rounded)for January, 2020 in the amount of $11,678 (Operating), and $101 (Ambulance)

Significant expenditures for January, 2020 Operating budget: DWP, $2,807

Significant expenditures for January, 2020 Ambulance budget:

No significant expenses.

Revenue received in Independence Fire Operating:

January, 2020 $15 (Credit from Info. Services)

 Revenue received in Independence Fire Ambulance:

January, 2020 $0

Approve expenditures (rounded)for February, 2020 in the amount of $44,650 (Operating), and $459 (Ambulance)

Significant expenditures for February, 2020 Operating budget: $1,145, Millers; DWP, $2,496; $34,375, Bishop Ford

Significant expenditures for February, 2020 Ambulance budget:

No significant expenses.

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Revenue received in Independence Fire Operating:

February, 2020 $44,357

 $ 3,357 (OES pre-positioning 9/18 -19/19)

 $41,000 (Operating Transfer in for vehicle)

 Revenue received in Independence Fire Ambulance:

 February, 2020 $2,198 Ambulance payments

Motioned by: Seconded:

 Ayes: Noes: Motion passed:

1. As required by Government Code, approve the Independence Fire Protection District Conflict of Interest Code (Local Biennial Report) as is, with no changes necessary.

Motioned by: Seconded:

 Ayes: Noes: Motion passed:

1. Amend the approval of the purchase and payment of a camper shell for the new truck from Sierra Tops, located in Sparks, NV per quote #5617, dated 11/6/19 in the amount of $3,339.25 to be paid from Budget Unit 832001 Independence Fire Operating, Object Code 5655 Vehicles that was approved on November 18, 2019 ***TO***approval of the purchase and payment of a camper shell for the new truck from Sierra Tops, located in Sparks, NV per quote #5617, dated 3/14/20 in the amount of $4,099.24 to be paid from Budget Unit 832001 Independence Fire Operating, Object Code 5655 Vehicles (there is sufficient budget in that Object Code to cover the increase), and authorize the Chief or designee to travel to Nevada to pick it up, the Department incurring travel costs.

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Motioned by: Seconded:

 Ayes: Noes: Motion passed:

1. Amend the 2019-2020 Independence Fire Operating budget 832001 to reflect Maddy Grant Revenue and expenses as follows:

Increase Revenue in Object Code 4599 Other Agencies by $23,294 (Maddy Grant award. JE #35254 dated 10/31/19), ***and***

 Increase expense in Object Codes 5265 Other Prof. Services by

 $1,668 (for E-dispatch); Object Code 5650 Equipment by $16,729

 (for 6, Bendix-King Command Radios & 2 Bendix-King Mobile

 Radios); Object Code 5232 Office & Other Equip by $4,897 (for

 10, Swiss Phone Pagers, ***and***

Approve/ratify the purchase and payment of Invoice #56714 dated 9/1/19 for the E-Dispatch from Penguin Management, Inc. in the amount of $1,668.00 from Budget Unit 832001 Independence Fire Operating, Object 5265 Other Professional Services; ***and***

Approve/ratify the purchase and payment of Invoice #2019-10-4-Independence Fire dated 10/31/19 for Bendix King Radios in the amount of $18,060.92 from Budget Unit 832001 Independence Fire Operating, Object 5650 Equipment; ***and***

Approve/ratify the purchase and payment of Invoice #SI-307186 dated 10/28/19 for the Swiss phone pagers from Swissphone, LLC in the amount of $4,917.68 from Budget Unit 832001 Independence Fire Operating, Object 5232 Office & Other Equipment.

Motioned by: Seconded:

 Ayes: Noes: Motion passed:

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1. Commissioners to accept the resignation of Steve Howe as Assistant Fire Chief effective April 1, 2020, and approve the appointment of Michael Cappello as Assistant Fire Chief as voted by the Volunteers effective April 1, 2020, and begin paying Michael Cappello at the rate of $450/month for Assistant Chief.

Motioned by: Seconded:

 Ayes: Noes: Motion passed:

1. Authorize the Secretary to submit to the Auditor’s office payment to Verizon Wireless, a past due payment of $45.94 Acct# 609013977-0001 for the phone that is for the ambulance (#760.920.0541) most likely to clear up a bill from August, 2018, perhaps a different one. The Secretary has been working with Verizon this past year to get a copy of the bill, but has not received one yet.

Motioned by: Seconded:

Ayes: Noes: Motion passed:

1. Set day & time for next meeting.

 Motioned by: Seconded:

 Ayes: Noes: Motion passed:

1. Adjourn meeting

Motioned by: Seconded:

 Ayes: Noes: Motion passed: