**INDEPENDENCE FIRE PROTECTION DISTRICT**

**BOARD OF COMMISSIONERS**

**MEETING AGENDA**

**Monday, June 14, 2021**

**5:30 PM**

Via Zoom Meeding ID: 824 9996 4166 <https://us02webzoom.us/j/82499964166>

& at the Fire Station (please social distance & wear a mask)

1. Bring meeting to order.

Flag Salute

1. Public Comment.

At this time, any member of the public may make comments

during this scheduled period, but no action will be taken.

1. Discussion Items
   1. Fire Chief –
   2. Fire Safe Council report- The Chief will report.

* 1. Asst. Chief-
  2. Other discussion –
  3. Budget Report – J. Odum

Fund Balance as of May 31, 2021

Fire District: $347,136

Ambulance: $ 50,226

ACO: $ 116,008

Wildland: $ 13,631

$6,394 of the Fire District Operating budget is from the Fire Safe Council that has not yet been spent. We are including that amount in expense in the 2021/2022 budget plus another $5,000 (anticipated to receive) in revenue & expense in the 2021/2022 budget.

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1. Consent Agenda

Approve minutes from April 12, 2021 meeting. (Commissioner Connaughton was absent)

Approve minutes from Special meeting on May 21, 2021.

(Commissioner Connaughton was absent).

Approve expenditures (rounded)for April, 2021 in the amount of $9,094 (Operating), $2,124 (Ambulance) and $14,439 (Wildland)

Significant expenditures for April, 2021 Operating budget: $2,289 W. Comp insurance; 1,755, DWP.

Significant expenditures for April, 2021 Ambulance budget: $2,815 TLV Services for ambulance billings.

Significant expenditures for April, 2021 Wildland budget: $14,439 Personnel expense for pre-positioning on 8/20-24/20

Revenue received in Independence Fire Operating:

April 2021 $377 3rd quarter interest

Revenue received in Independence Fire Ambulance:

April 2021 $3,218 Ambulance billings, $61 interest

Revenue received in Independence Wildland:

April 2021 $25,419 Pre-positioning 8/20-24/20

Approve expenditures (rounded)for May, 2021 in the amount of $9,942 (Operating), $76 (Ambulance) $1,550(wildland)

Significant expenditures for May, 2021 Operating budget: $657 for DWP, $534 Independence Shell.

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Significant expenditures for May, 2021 Ambulance budget: There were no significant expenditures for May.

Significant expenditures for May, 2021 Wildland budget: $1,550 Personnel expense for mutual aid CALVERT incident on 3/1/21

Revenue received in Independence Fire Operating:

May 2021 $89,489, Interest & homeowner property tax

Revenue received in Independence Fire Ambulance:

May 2021 $25, Ambulance billings

Revenue received in Independence Wildland:

May 2021 $4,200 CALVERT incident on 3/1/21

Motioned by: Seconded:

Ayes: Noes: Motion passed:

1. Approve the 2021-2022 Fire District Operating Budget 832001 as follows:

Estimated Revenue: $224,700

Estimated Expenses: $295,273

(Will use $70,573 from fund balance. Anticipate a Fund balance on July 1st of $249,774)

Approve the 2021-2022 Ambulance Operating Budget 832301 as follows:

Estimated Revenue: $28,250

Estimated Expenses: $28,686

(Will use $436 from fund balance. Anticipate a Fund balance on July 1st of $41,430)

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Approve the 2021-2022 Independence Fire-Wildland Budget 832002 as follows:

Estimated Revenue: $150,000

Estimated Expenses: $107,650

COPIES OF PROPOSED BUDGETS ATTACHED.

Motioned by: Seconded:

Ayes: Noes: Motion passed:

1. Authorize the fire chief to purchase up to $3,000 from any one vendor on a single purchase and authorize the secretary to create appropriation changes and journal entries as needed, up to $3,000 per submission for Fiscal Year 2021-2022.

Motioned by: Seconded:

Ayes: Noes: Motion passed:

1. Authorize on July 1, 2021, the transfer of $50,000 from Independence Fire Operating Fund Balance (Fund 8320) to the Independence Fire ACO Fund (Fund 8321) (included in Object Code 5801, Operating Transfers out in the requested 2021-2022 Independence Fire Operating Budget 832001.

Motioned by: Seconded:

Ayes: Noes: Motion passed:

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1. Authorize the Secretary to send to the County Auditor, the 2021-2022 Special District Wage Schedule, showing the wages for the Fire Chief (750/month), Asst. Chief($450/month), Secretary($550/month); Turn out/calls for Volunteers at $15/turn out/call, Chief, Asst. Chief & Captains at $17/turn out/call & EMT’s at $20/turn out/call. These are based on the Commissioners Approval at the Oct. 26, 2015 meeting; and the Signature Authorization form authorizing the Chief, Asst. Chief and Secretary to sign for AP batches, Journal Entries, payroll, pick up claims, agenda request forms and warrants(checks) issued)

Motioned by: Seconded:

Ayes: Noes: Motion passed:

1. Set day & time for next meeting.

Motioned by: Seconded:

Ayes: Noes: Motion passed:

X. Adjourn meeting

Motioned by: Seconded:

Ayes: Noes: Motion passed: