**INDEPENDENCE FIRE PROTECTION DISTRICT**

**BOARD OF COMMISSIONERS**

**SPECIAL MEETING MINUTES**

**Monday, October 7, 2024**

**6:15 PM**

1. Meeting was brought to order at 6:15 p.m. *Present: Commissioners J. Connaughton, Alan Broch, Jaclyn Sharer; Chief J. Cappello, Asst. Chief M. Cappello, Secretary J. Odum*

Commissioner J. Connaughton led the Flag Salute

1. Public Comment.

At this time, any member of the public may make comments

during this scheduled period, but no action will be taken.

1. Discussion Items
	1. Fire Chief –
* Fire Prevention week will be on 10/8/24 from 6-7 p.m.
* On Oct 1, took a fire truck to Lone Pine for National Night out. It was well attended.
* We’ve started doing background checks on the volunteers, 2 new ones have passed, CJ Miller and Bruce Daughtry.
* Working on Student Firefighters, waiting for insurance verification.
* Chief J. Cappello & Asst. Chief M. Cappello talked about Vehicle 2213, the Brush engine (Forest Service Truck). We need to get the pump rebuilt to get it running. Burtons would do the work, as they have worked on it before. Estimated around $15,000 or so. It would go to Modesto. Secretary J. Odum will look for money in the budget and request to amend the budget at the next meeting. Most likely will come from the Wildland budget.

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* 1. Asst. Chief-
* Asst. Chief & Mike Bible went to assist with the Line Fire in San Bernardino for about 6 days.
* There was an extrication class in Lone Pine.9 vehicles were cut up. There were 4 people from Independence and about 5 from Lone Pine. It was good experience.
	1. Other discussion – Reminder, the next regular meeting is already scheduled for October 21, 2024 at 6:15 p.m.
	2. Budget Report – J. Odum

 Final Fund Balance as of June 30, 2024

 Fire District Fund 8320: $204,485 (we estimated $224,166)

 Ambulance Fund 8323: $132,683 (we estimated $111,130)

 ACO Fund 8321: $153,144

 Wildland Fund 8324: $ 83,568

1. Consent Agenda

Approve REVISED minutes from June 10, 2024, Item X.

Motioned by: A. Broch Seconded: J. Sharer

 Ayes:-3- Noes:-0- Motion passed: Yes

1. Amend the 2024-2025 Operating budget 832001 by increasing expenses in object code 5171Maint. Of Equip/Labor by $4,000 with the difference coming from fund balance, ***AND****,* authorize payment to Britt’s Diesel & Automotive, Invoice #78639 dated 7/19/24 in the amount of $13,747.03 for repair of 2004 International 7400. With the budget amendment, there is

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 sufficient expense to pay for this. At the August 19, 2024 meeting we had increased object code 5171 by $17,000 for repairs, of that $17,000, we have spent approximately $7,670.

Motioned by: J. Connaughton Seconded: A. Broch

 Ayes:-3- Noes:-0- Motion passed: Yes

1. Approve Resolution 2024-001 (1 original) approving the Department of Forestry and Fire Protection Agreement #7GF24046 under the Volunteer Fire Capacity Program (VFC) agreement for a total project cost of $24,530.85 for required Protective Clothing for Wildland Fire Fighting; and authorize Chief Joe Cappello to execute the agreement, ***AND***amend the 2024-2025 Independence Fire Operating budget 832001 by increasing revenue in object code 4499 State Other by $12,266,

***AND*** increase expenditures in object code 5112 Personal & Safety by $24,531, with the $12,265 offset coming from fund balance,

 ***AND*** approve the purchases of items listed on the grant once the District receives authorization from CAL Fire to begin.

Motioned by: J. Sharer Seconded: A. Broch

 Ayes: -3- Noes:-0- Motion passed: Yes

1. Authorize the Chief to apply to ICEMA to increase our ambulance service from Basic Life Support(BLS) to Limited Advance Life Support(LALS), ***AND*** Amend the 2024-2025 Independence Fire-Ambulance budget 832301 by increasing expense in Object Code 5265 Other Professional Services by $2,250 with the offset coming from fund balance, ***AND*** approve designated volunteer to take the on-line class from North American Rescue, ***AND*** approve payment to North American Rescue (either direct to the company or if we have to put it on the credit card, payment to the credit card) in the amount of $2,250.00 for the designated volunteer, ***AND*** approve travel expenses for

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volunteer for expenses (hotel, per diem & mileage) once the volunteer has successfully completed the on-line course to attend the 7-day hands on portion of the training in the Las Vegas, NV area. Once this happens, we will bring back to the board a budget amendment to pay for those travel expenses.

Limited Advance Life Support service allows for the EMT’s to start IV’s, Diabetic drugs, EPI treatments. This is 240 hours of training and skills. This will change our service, right now we are grandfathered in our EMS area. Advanced limited ALS will provide a higher level of care. We have 4 EMTs that want to take the class. T.Fenske, M. Cappello, H. Dungy & K. Mullen. We would fund this class from the $25,000 we received from the County last year, which is in the fund balance of the Ambulance budget.

Motioned by: J. Connaughton Seconded: A. Broch

 Ayes:-3- Noes:-0- Motion passed: Yes

1. Motion to adjourn meeting at 6:56 p.m.

Motioned by: J. Connaughton Seconded: J. Sharer

 Ayes:-3- Noes:-0- Motion passed: Yes