**INDEPENDENCE FIRE PROTECTION DISTRICT**

**BOARD OF COMMISSIONERS**

**SPECIAL MEETING MINUTES**

**Friday, April 15, 2022**

**5:30 PM**

Meeting at the Fire Station, 200 East Market Street

1. Meeting was brought to order at 5:30 p.m. *Present: Commissioners J. Connaughton, A. Broch & E. Murdy(via phone); Chief J. Cappello & Secretary J. Odum*

Commissioner J. Connaughton led the flag salute.

1. Public Comment.

At this time, any member of the public may make comments

during this scheduled period, but no action will be taken.

*There was no public comment*

1. Discussion Items
	1. Fire Chief –
* During the windstorm, there were a couple of overturned trucks. The 2nd truck, the person was stuck and we had to break the window. During the rest of the storm we just checked downed wires and checking on people. There are supposed to be more winds at 60mph on the 16th.
* R. McAlister resigned as Captain effective April 1st.
* We had a 2-hour training with Lexipol(Manual & procedures), there are 18 more hours to go
* We responded to the Line Fire a couple of weeks ago in the Bishop area.
* The State Fire Marshal Gavin Wimms came to Inyo County and inspected the Jail & Juvenile Hall. The Inyo County Grand Jury wanted us to do fire inspections, all we have is a check list we go by. The State’s concerns are high occupancy areas such as motels, churches, schools, etc.

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* On April 16th, the Chief, Asst. Chief & Peyton Ray with Cal Fire and the Fire Safe council will do an inspection at 7 Pines and talk to the residents about defensible space and sprinklers. This was at the request of the cabin owners.
* May 21st is EMS seek. The Volunteers wants to do an open house to show the new ambulance and possibly have a BBQ fundraiser.
* The tree trimmer will be here next week.
* Chief Cappello called all the Fire Chiefs in the valley about the water tender, there was no interest. Cove Fort Utah has offered $6,000 for it and will get it in a couple of weeks.
* Bids for the sale of the ambulance will go out around the end of the month.
* Volunteers are working on the fireworks, renewing pyro license. Chief Cappello and Asst. Chief M. Cappello are going to classes, and Asst. Chief M. Cappello is working on getting licensed by next year.
* Burtons is coming the end of May for vehicle inspection. That will be in the middle of the fire season, but that is when they can come.
	1. Fire Safe Council report- The F.S. council had their green waste day, there was a dumpster available and the PAWS group went around and helped clean up debris piles that were out in front of houses. The council also had coupons if you would have more debris on Sunday so you could go to the landfill yourself.

* 1. Asst. Chief- *N/A*
	2. Other discussion – *N/A*

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* 1. Budget Report – J. Odum

 Fund Balance as of March 31, 2022

 Fire District: $268,932

 Ambulance: $ 66,197

 ACO: $ 1,319

 Wildland: $ 84,449

Firesafe council funds available: $ 9,959.95

 (These are included in the Fire District balance, does not reflect possible pending reimbursement to Fire Safe Council members for prior mailing costs)

1. Consent Agenda

Approve Corrected minutes from March 14, 2022 meeting.

 Approve expenditures (rounded)for March, 2022 in the amount of

 $8,809 (Operating), $3,773 (Ambulance), and $3,707 (Wildland)

Significant expenditures for March, 2022 Operating budget: $2,338 DWP, $1,083 in fuel

Significant expenditures for March, 2022 Ambulance budget:

$2,422 TLV Services for amb. Billings, $771 for covid testing

Significant expenditures for March 2022 Wildland budget: $3,707 Burtons fire for repair of foam unit E2215

Revenue received in Independence Fire Operating:

March, 2022 $22,011 - $780 interest; $21,232 Maddy Grant

 Revenue received in Independence Fire Ambulance:

March, 2022 $1,059 - $991 Ambulance billings, $68 interest

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Revenue received in Independence Wildland:

March, 2022 $30 interest

Motioned by: A. Broch Seconded: E. Murdy

 Ayes:-3- Noes:-0- Motion passed: Yes

1. Authorize the Secretary to submit an appropriation change within the Independence Fire District Budget 832001 as follows: Move $6,067 from object code 5331 Travel *TO* object code 5152 Workers comp and authorize payment of $6,067 to California Bank & Trust for the 2020-2021 Payroll audit adjustment Invoice #FASIS-2022-0878 dated 3/17/22.

Motioned by: A. Broch Seconded: E. Murdy

 Ayes:-3- Noes:-0- Motion passed: Yes

1. Ratify and approve the Independence Volunteer Fire Department Equipment & Personal Rates effective March 1, 2022, as follows:

Equipment: E-2211 (Type 3 Wildland) $126.50/hr

 E-2213 (Type 3 Wildland) $126.50/hr

 E-2215 (Type 1) $140.00/hr

 E-2216 (Type 1) $140.00/hr

 E-2228 (Type 6) $120.00/hr

 WT-2230 (Type 1 WT) $119.50/hr

 C-2201 (P/U) $135.00 per day

 C-2202 (P/U) $135.00 per day

 P.O.V. Rate $0.56 per mile

Personnel: Chief/Asst. Chief $40.42/hour

Officer/Captain/Engineer $33.45/hour

Firefighter/EMT $33.45/hour

Administrative Rate 10%

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*The Forest Service and Cal Fire wants each Dept to have their own set of rates, we used OES rates.* Motioned to table this item pending further discussion including conversations with Inyo County Counsel, 1 Commissioner and Fire Chef or designee by: J. Connaughton Seconded: A. Broch

 Ayes:-3- Noes:-0- Motion passed: Yes

1. Set day & time for next meeting. June 27, 2022 At 5:30 p.m.

Motioned by: J. Connaughton Seconded: A. Broch

 Ayes: -3- Noes:-0- Motion passed: Yes

1. Motion to adjourn meeting at 6:05 p.m.

Motioned by: E. Murdy Seconded: A. Broch

 Ayes:-3- Noes:-0- Motion passed: Yes