**INDEPENDENCE FIRE PROTECTION DISTRICT**

**BOARD OF COMMISSIONERS**

**MEETING AGENDA**

**Monday, Oct. 18, 2021**

**5:30 PM**

Meeting at the Fire Station (please social distance & wear a mask if you have not

 been vaccinated)

1. Bring meeting to order.

 Flag Salute

1. Public Comment.

At this time, any member of the public may make comments

during this scheduled period, but no action will be taken.

1. Discussion Items
	1. Fire Chief –
	2. Fire Safe Council report- The Chief will report.

* 1. Asst. Chief-
	2. Other discussion –
	3. Budget Report – J. Odum

Recap of FY 2020/2021

 Operating: Received $15,151 more revenue than budgeted.

 Spent $90,517 less than budgeted

Ambulance: Received $21,262 more revenue than budgeted.

 Spent $6,615 less than budgeted

Wildland: Received $25,146 less revenue than budgeted.

 Spent $21,743 less than budgeted

 Final Fund Balance as of June 30, 2021

 Fire District: $354,569(we est. $249,774)

 Ambulance: $ 56,082(we est. $ 41,430)

 ACO: $116,180

 Wildland: $ 21,596

INDEPENDENCE FIRE PROTECTION DISTRICT

Agenda

Oct. 18, 2021

Page 2

Fund Balance as of Sept.30, 2021

 Fire District: $230,720

 Ambulance: $ 54,711

 ACO: $ 166,180

 Wildland: $ 21,596

 Firesafe council funds available: $ 10,616

 (These are included in the Fire District balance)

1. Consent Agenda

Approve minutes from August 23, 2021 meeting. Commissioner

 E. Murdy was absent.

Motioned by: Seconded:

 Ayes: Noes: Motion passed:

IVA. Consent Agenda

 Approve minutes from September 20, 2021 special meeting.

 Commissioner J. Connaughton was absent.

Motioned by: Seconded:

 Ayes: Noes: Motion passed:

IVB. Approve expenditures (rounded)for August, 2021 in the amount of

 $21,045 (Operating), $784 (Ambulance) and $-1,823 (Wildland)

Significant expenditures for August, 2021 Operating budget: $12,150 Fire & Casualty Insurance; $1,200 Digital Deployment for website; DWP; $600

Significant expenditures for August, 2021 Ambulance budget: There were no significant expenditures in August

INDEPENDENCE FIRE PROTECTION DISTRICT

Agenda

October 18, 2021

Page 3

Significant expenditures for August, 2021 Wildland budget:

-$1,823 correcting expense that was taken out in July’s budget that should have been in prior fiscal year.

Revenue received in Independence Fire Operating:

August 2021 $2,221 Prior year secured taxes

 Revenue received in Independence Fire Ambulance:

August 2021 $-0-

 Revenue received in Independence Wildland:

August 2021 $-0-

Approve expenditures (rounded)for September, 2021 in the amount of $39,651 (Operating), $5,198 (Ambulance) and $-0- (Wildland)

Significant expenditures for September, 2021 Operating budget: $2,320, LN Curtis, wildland boots, pants & SCBA station repair; $930, Municipal Emergency Services for annual SCBA testing; $1,668, Penguin Management for yearly E-Dispatch notification; $2,399 LN Curtis misc. items for wildland fires (adapters, bag fire pump, forestry hose, grubbing tool; $28,046 1st of 10 yearly payments new pumper.

Significant expenditures for September, 2021 Ambulance budget: $1,116, TLV Services for Ambulance billings; 2,152, Life Assist for battery, smart pad cartridge & 2 combicarriers; Independence shell, $726 for fuel.

Significant expenditures for September, 2021 Wildland budget: There were no expenditures

INDEPENDENCE FIRE PROTECTION DISTRICT

Agenda

October 18, 2021

Page 4

Revenue received in Independence Fire Operating:

September 2021 $-0-

 Revenue received in Independence Fire Ambulance:

September 2021 $4,586 Ambulance billings

 Revenue received in Independence Wildland:

September 2021 $-0-

Motioned by: Seconded:

 Ayes: Noes: Motion passed:

1. Amend the Independence Wildland Budget 832002 by increasing expenditures in Object Code 5265 Other Professional Services by $15,000 to cover the cost of painting the 2004 Wildland engine (or whatever object doe the Auditors office determines), with the off-setting revenue coming from fund balance;

*AND*

Authorize payment of the painting of the engine to 395 Autobody, 391 S. Main Street, P.O. Box 27, Big Pine, CA 93513 in the amount not to exceed $15,000 from the Independence Wildland budget 832002, Object code 5265 Other Professional Services (or whatever object code the Auditors office determines) based on the preliminary estimate dated 9/17/2021. Had requested other quotes but no other quotes received.

Motioned by: Seconded:

 Ayes: Noes: Motion passed:

1. Ratify the Proposal and approve the purchase payment of One (1) 2022 North Star 147-1 Ambulance Demonstrator #3366-1 on a 2021 Ford F-350 4 X 4 ambulance prep diesel chassis per the specifications 6/30/21, drawings dated 1/19/2021 per the proposal dated 9/30/21 in the amount of $169,445.00 ***plus*** $12,700 for Options 1,2,5,6,8 & 9 for a subtotal of $182,145 plus tax in the amount of $14,117 (7.75%) for a total of $196,262 from

INDEPENDENCE FIRE PROTECTION DISTRICT

Agenda

October 18, 2021

Page 5

Independence Fire Operating budget 832001, Object Code 5655 Vehicles, with 90% to be paid upon receipt of the vehicle, and balance due 30 days after that, and authorize the Fire Chief or his designee to complete any necessary paperwork; *AND,*

Authorize the transfer of $165,000 from the Independence Fire ACO Fund (Fund 8321) to Independence Fire Operating Fund balance (Fund 8320), *AND,*

Amend the 2021-2022 Independence Fire Operating budget 832001 by increasing Revenue in Object Code Operating Transfers In (Object Code 4998) by $165,000 and Increase expense in Object Code 5655 Vehicles by $239,819, with the offset of $74,819 coming from fund balance, *AND*

Authorize the travel for up to 2 people to Washington state for inspection and pick up of ambulance.

Motioned by: Seconded:

 Ayes: Noes: Motion passed:

1. Approve one of the following:

 Purchase of 1, Stryker Power Lift for the new ambulance (if approved, above, agenda item #VI) from Stryker Medical per quote #10433130 dated 9/22/21 in the amount of $40,423.20 plus tax of $3,133 for a total of $43,556.20 from Independence Fire Operating Budget Unit 832001, Object Code 5655 Vehicles, and authorize the Chief or his designee to complete any necessary paperwork.

Motioned by: Seconded:

 Ayes: Noes: Motion passed:

Approve the purchase of 1, Stryker Power Lift for the new ambulance (if approved, above, agenda item #VI) from Stryker Medical per quote #10433130 dated 9/22/21 in the amount of

INDEPENDENCE FIRE PROTECTION DISTRICT

Agenda

October 18, 2021

Page 6

$40,423.20 plus tax of $3,133 for a total of $43,556.20 from Independence Fire Operating Budget Unit 832001, Object Code

5655 Vehicles, to be paid in 4 annual payments of $10,906.34 beginning with the 2021-2022 budget year and future budget years

until paid off, and authorize the Chief or his designee to complete any necessary paperwork.

Motioned by: Seconded:

 Ayes: Noes: Motion passed:

IX. Set day & time for next meeting.

Motioned by: Seconded:

 Ayes: Noes: Motion passed:

X. Motion to adjourn meeting

Motioned by: Seconded:

 Ayes: Noes: Motion passed: