**INDEPENDENCE FIRE PROTECTION DISTRICT**

**BOARD OF COMMISSIONERS**

**MEETING MINUTES**

**Monday, November 13, 2023**

**5:30 PM**

1. Meeting was brought to order at 5:30 p.m. *Present: Commissioners J. Connaughton, A. Broch, J. Sharer; Chief J. Cappello, Asst. Chief M. Cappello, Secretary J. Odum*

Commissioner J. Connaughton led the flag salute.

1. Public Comment.

At this time, any member of the public may make comments

during this scheduled period, but no action will be taken.

*There was no public comment*

1. Discussion Items
	1. Fire Chief – EMT Class update- Once a month we have continuing education with a paramedic from White Mountain. New EMT Class is looking good. Peter Spires from Southern Inyo Hospital will provide an instructor and pay for it. Eastern Sierra Foundation will pay for the books,15-20 students. Will perhaps start in January on Tuesdays & Thursdays. Regarding community emergency response centers, there was a community member that wanted to take over the coordination for that. Chief Cappello said no, we are keeping it, and keeping it simple, also with CPR. Commissioner Broch suggested anemergency response team, and maybe use the Legion Hall and have good signage for directing people to the emergency response center(shelter).

Other general- There was an OES meeting last Tuesday, a lot of good information was had. The Chief also met with Carl Dahlberg (Fort Independence Tribe). Discussed that the Bishop tribe pays the Bishop Fire Dept an annual amount. Chief will meet again on Dec. 4th, intends to present a letter to the Independence tribe along with an agreement.

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Chief talked to Supervisor Matt Kingsley about the proposed lot the Chief would like to acquire for a new firehouse. The County is currently working on a land swap, that maybe could be a part of that. What would we do with the current building?

* 1. Asst. Chief- Mazourka fire, Manzanar road washed out. There were 2 cars, one in the gully, 1 on the cliff, on fire. The forerunner was getting towed, the winch sling-shotted and the tow truck went over the side.
	2. Other discussion – Working on changing the lights in the bays to led. Cost saving.
	3. Budget Report – J. Odum

 Fund Balance as of Oct. 31, 2023

 Fire District Fund 8320: $199,033

 Ambulance Fund 8323: $124,728

 ACO Fund 8321: $ 51,873

 Wildland Fund 8324: $ 83,977

Final payment made to PAWS for the Firesafe council funds in October.

1. Consent Agenda

Approve minutes from September 25, 2023

Approve minutes from Special meeting on Oct. 23, 2023

Approve expenditures (rounded)for September, 2023 in the amount of $59,051 (Operating), $7,561 (Ambulance), $11,239 (wildland)

Significant expenditures for September, 2023 Operating budget: $1,435 MES, (SCBA test); $9,582 Burtons (truck repairs/servicing); $13,576 MES (replacement scott bottles); $1,692 Penguin Management (e-dispatch): $28,045 Community

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First bank (loan for pumper)

Significant expenditures for September, 2023 Ambulance budget: $5,031 TLV (ambulance billing); $1,237 fuel; $825, DWP

Significant expenditures for September, 2023 Wildland budget:

 $7,439 Burtons Fire (truck repairs/servicing); $1,239 Personnel cost for main fire

Revenue received in Independence Fire Operating:

September, 2023 $-0-

 Revenue received in Independence Fire Ambulance:

September, 2023 $5,474 ambulance billings

 Revenue received in Independence Wildland:

September, 2023 $-0-

Approve expenditures (rounded)for October, 2023 in the amount of $36,078 (Operating), $607 (Ambulance), $242(wildland)

Significant expenditures for October, 2023 Operating budget: $627, DWP; $785 Fuel; $3,819 payment to paws for balance of Firesafe council funds; $14,365 Mojave Desert & Heating for the

heat/cool split system; $11,744 Stryker for 2nd of 4 yearly payments for power-lift.

Significant expenditures for October, 2023 Ambulance budget: No significant expenditures

Significant expenditures for October, 2023 Wildland budget:

 No significant expenditures.

Revenue received in Independence Fire Operating:

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October, 2023 $21,870, Unsecured tax distribution

 Revenue received in Independence Fire Ambulance:

October, 2023 $28,549. $25,000 one-time EMS funds from the

County; $3,184 Ambulance service

 Revenue received in Independence Wildland:

October, 2023 $-0-

Motioned by: A. Broch Seconded: J. Sharer

 Ayes:-3- Noes:-0- Motion passed: Yes

1. Amend the 2023-2024 Wiland budget 832002 by increasing expenses in object code 5311 General Operating by $3,500 with the offset coming from fund balance, ***AND*** declare L.N. Curtis sole source and authorize the purchase and payment of 15 hoses and 16 hose straps per quote #280207 dated 10/31/23 in the amount of $8,018.60 to be paid from Wildland Budget 832002, object code 5311, General Operating Expense.

Motioned by: J. Connaughton Seconded: A. Broch

 Ayes:-3- Noes:-0- Motion passed: Yes

1. Set day & time for next meeting. *Feb. 5, 2024 @ 5:30 p.m.*

Motioned by: A. Broch Seconded: J. Connaughton

 Ayes:-3- Noes:-0- Motion passed: Yes

1. Motion to adjourn meeting at 6:18 p.m.

Motioned by: J. Connaughton Seconded: A. Broch

 Ayes:-3- Noes:-0- Motion passed: Yes