**INDEPENDENCE FIRE PROTECTION DISTRICT**

**BOARD OF COMMISSIONERS**

**MEETING AGENDA**

**Monday, June 27, 2022**

**5:30 PM**

1. Bring meeting to order.

 Flag Salute

1. Public Comment.

At this time, any member of the public may make comments

during this scheduled period, but no action will be taken.

1. Discussion Items
	1. Fire Chief –
	2. Fire Safe Council report- The Chief will report.

* 1. Asst. Chief-
	2. Other discussion –
	3. Budget Report – J. Odum

 Fund Balance as of May 31, 2022

 Fire District: $317,973

 Ambulance: $ 70,778

 ACO: $ 1,319

 Wildland: $ 84,424

$9,688 of the Fire District Operating budget is from the Fire Safe Council that has not yet been spent. We are including that amount in expense in the 2022/2023 budget (Object 5539). If the FS Council receives any additional grant monies, then we will request increases in revenue and expense.

INDEPENDENCE FIRE PROTECTION DISTRICT

Agenda

June 27, 2022

Page 2

1. Consent Agenda

Approve minutes from April 15, 2022 Special

 Approve expenditures (rounded)for April, 2022 in the amount of

 $18,012 (Operating), $6,767 (Ambulance) and $13,290 (Wildland)

Significant expenditures for April, 2022 Operating budget: $3,186 W. Comp insurance; 1,268, DWP; $1,129 Unemployment ins; $6,645 Cross Connection (Maddy grant purchases); $962 fuel

Significant expenditures for April, 2022 Ambulance budget: $6,067 Workers comp extra billing paid from wrong budget, submitted a Journal entry to correct.

Significant expenditures for April, 2022 Wildland budget: $3,991 Burton Fire (pump); $9,229 Hoses, etc.

Revenue received in Independence Fire Operating:

April 2022 $95,284 taxes

 Revenue received in Independence Fire Ambulance:

April 2022 $2,549 Ambulance billings

 Revenue received in Independence Wildland:

April 2022 $-0-

Approve expenditures (rounded)for May, 2022 in the amount of $28,248 (Operating), $1,029 (Ambulance), $8,620(wildland)

Significant expenditures for May, 2022 Operating budget: $713 for DWP, $841 Independence Shell, $10,720 LN Curtis (RFC grant, pants & jackets), $6,067 Workers comp extra billing, $1,096 Life Assist (Maddy Grant), $1,680 Penguin Management (E-dispatch) & $1,973 Eastern Sierra Tree Service.

INDEPENDENCE FIRE PROTECTION DISTRICT

Agenda

June 27, 2022

Page 3

Significant expenditures for May, 2022 Ambulance budget: $404 Cross Connections (Anteana), $389 TLV for ambulance billings.

Significant expenditures for May, 2022 Wildland budget: $8,620 Personnel expense for mutual aid Airport Fire.

Revenue received in Independence Fire Operating:

May 2022 $-0-

 Revenue received in Independence Fire Ambulance:

May 2022 $3,761, Ambulance billings

 Revenue received in Independence Wildland:

May 2022 $21,885 Airport Fire

Motioned by: Seconded:

 Ayes: Noes: Motion passed:

1. Approve the 2022-2023 Fire District Operating Budget 832001 as follows:

Estimated Revenue: $240,000

Estimated Expenses: $321,547

(Will use $81,547 from fund balance. Anticipate a Fund balance on July 1st of $190,474)

Approve the 2022-2023 Ambulance Operating Budget 832301 as follows:

Estimated Revenue: $35,100

Estimated Expenses: $41,036

(Will use $5,936 from fund balance. Anticipate a Fund balance on July 1st of $63,550)

INDEPENDENCE FIRE PROTECTION DISTRICT

Agenda

June 27, 2022

Page 4

Approve the 2022-2023 Independence Fire-Wildland Budget 832002 as follows:

Estimated Revenue: $150,000

Estimated Expenses: $128,146

Anticipate a Fund balance on July 1st of $29,978)

COPIES OF PROPOSED BUDGETS ATTACHED.

Motioned by: Seconded:

 Ayes: Noes: Motion passed:

1. Authorize the fire chief to purchase up to $3,000 from any one vendor on a single purchase and authorize the secretary to create appropriation changes and journal entries as needed, up to $3,000 per submission for Fiscal Year 2022-2023.

Motioned by: Seconded:

Ayes: Noes: Motion passed:

1. Authorize on July 1, 2022, the transfer of $50,000 from Independence Fire Operating Fund Balance (Fund 8320) to the Independence Fire ACO Fund (Fund 8321) (included in Object Code 5801, Operating Transfers out in the requested 2022-2023 Independence Fire Operating Budget 832001.

Motioned by: Seconded:

 Ayes: Noes: Motion passed:

INDEPENDENCE FIRE PROTECTION DISTRICT

Special Meeting Agenda

June 27, 2022

Page 5

1. Authorize the Secretary to send to the County Auditor, the 2022-2023 Special District Wage Schedule, showing the wages for the Fire Chief (750/month), Asst. Chief($450/month), Secretary($550/month); Turn out/calls for Volunteers at $15/turn out/call, Chief, Asst. Chief & Captains at $17/turn out/call & EMT’s at $20/turn out/call. These are based on the Commissioners Approval at the Oct. 26, 2015 meeting; and the Signature Authorization form authorizing the Chief, Asst. Chief and Secretary to sign for AP batches, Journal Entries, payroll, pick up claims, agenda request forms and warrants(checks) issued)

Motioned by: Seconded:

 Ayes: Noes: Motion passed:

1. As required by Government Code, approve the Independence Fire Protection District Conflict of Interest Code (Local Biennial Report) as is, with no changes necessary.

Motioned by: Seconded:

 Ayes: Noes: Motion passed:

1. Approve/ratify/authorize payment to Gibbs Int’l Trucks, Inc .of Bakersfield, CA in the amount of $5,691.60(estimate #3680015, dated 6/21/22) for the electrical repair of the Intl. truck(FService/VIN#1HTWCADN04J020149) from Budget 832002 Wildland, object code 5265. There is sufficient budget and fund balance to cover this expense.

Motioned by: Seconded:

 Ayes: Noes: Motion passed:

INDEPENDENCE FIRE PROTECTION DISTRICT

Special Meeting Agenda

June 27, 2022

Page 6

1. Set day & time for next meeting.

Motioned by: Seconded:

 Ayes: Noes: Motion passed:

 XII. Adjourn meeting

Motioned by: Seconded:

 Ayes: Noes: Motion passed: